Welcome to the PIA for FY 2010!

Congress passed the E-Government Act of 2002 to encourage the use of Web-based Internet applications or other information technology by Government agencies, with the intention of enhancing access to government information and services and increasing the effectiveness, efficiency, and quality of government operations.

To combat public concerns regarding the disclosure of private information, the E-Government Act mandated various measures, including the requirement that Federal agencies conduct a Privacy Impact Assessment (PIA) for projects with information technology systems that collect, maintain, and/or disseminate "personally identifiable information" of the public. Personally identifiable information, or "personal information," is information that may be used to identify a specific person.

The Privacy Act and VA policy require that personally identifiable information only be used for the purpose(s) for which it was collected, unless consent (opt-in) is granted. Individuals must be provided an opportunity to provide consent for any secondary use of information, such as use of collected information for marketing.

Directions:
VA 6508 is the directive which outlines the PIA requirement for every System/Application/Program. More information can be found by reading VA 6508.

If you find that you can't click on checkboxes, make sure that you are: 1) Not in "design mode" and 2) you have enabled macros.

PIA Website: http://vaww.privacy.va.gov/Privacy_Impact_Assessments.asp

Roles and Responsibilities:
Roles and responsibilities for the specific process are clearly defined for all levels of staff in the Privacy Impact Assessment Handbook 6202.2 referenced in the procedure section of this document.
   a. The Privacy Officer is responsible for the overall coordination and review of the PIA to ensure compliance with VA Handbook 6202.2.

   b. Records Officer is responsible for supplying records retention and deletion schedules.

   c. Information Technology (IT) staff responsible for the privacy of the system data will perform a PIA in accordance with VA Handbook 6202.2 and to immediately report all anomalies to the Privacy Service and appropriate management chain.

   d. Information Security Officer (ISO) is responsible for assisting the Privacy Officer and providing information regarding security controls.

   e. The CIO is responsible for ensuring that the systems under his or her jurisdiction undergo a PIA. This responsibility includes identifying the IT systems; coordinating with the Privacy Officer, Information Security Officer, and others who have concerns about privacy and security issues; and

systems, coordinating with the Privacy Officer, Information Security Officer, and others who have concerns about privacy and security issues; and reviewing and approving the PIA before submission to the Privacy Service.

Definition of PII (Personally Identifiable Information)

Information in identifiable form that is collected and stored in the system that either directly identifies and individual by name, address, social security number, telephone number, e-mail address, biometric identifiers, photograph, or other unique numbers, codes or characteristics or combined, indirect indentify an individual such as a combination of gender, race, birth date, geographical indicators, license number is also considered PII.

Macros Must Be Enabled on This Form

To enable macros, go to: 1) Tools > Macros > Security - Set to Medium; 2) Click OK; 3) Close the file and when reopening click on Enable Macros at the prompt.

(FY 2010) PIA: System Identification

Program or System Name:	OM>FSC>LAN
OMB Unique System / Application / Program Identifier (AKA: UPID #):	None. FSC is a Franchise Fund organization and, as such, we do not have an OMB Unique Identifier/ Exhibit 300 ID.
Description of System / Application / Program:	The FSC Local Area Network is a system comprised of hardware and applications to interconnect the FSC business applicationis and programs. The servicing of voice and data communications is included in the accreditation boundary of the system.

Facility Name: Financial Services Center	Financial Services Center (FSC)

Title:	Name:	Phone:	Email:
Privacy Officer:	Cathy Brean	512-460-5175	cathy.brean@va.gov
Information Security Officer:	Krystal Johle	512-460-5043	krystal.johle@va.gov
Chief Information Officer:	Larry Sherman	512-460-5300	larry.sherman@va.gov
Person Completing Document:	Larry Sherman	512-460-5300	larry.sherman@va.gov
Other Titles:			

Other Titles:	N/A
Other Titles:	N/A
Date of Last PIA Approved by VACO Privacy Services: (MM/YYYY)	04/2008
Date Approval To Operate Expires:	08/2011

What specific legal authorities authorize this program or system:	VA Directive 6500
What is the expected number of individuals that will have their PII stored in this system:	750,000+
Identify what stage the System / Application / Program is at:	Operations/Maintenance
The approximate date (MM/YYYY) the system will be operational (if in the Design or Development stage), or the approximate number of years the system/application/program has been in operation.	The FSC LAN network went live the beginning of the 1992 fiscal year.
Is there an authorized change control process which documents any changes to existing applications or systems?	Yes
If No, please explain:	
Has a PIA been completed within the last three years?	Yes
Date of Report (MM/YYYY):	01/2010

☑ Have any changes been made to the system since the last PIA?

☐ Is this a PIV system/application/program collecting PII data from Federal employees, contractors, or others performing work for the VA?

☑ Will this system/application/program retrieve information on the basis of name, unique identifier, symbol, or other PII data?

☑ Does this system/application/program collect, store or disseminate PII/PHI data?

☑ Does this system/application/program collect, store or disseminate the SSN?

(FY 2010) PIA: System of Records

Is the data maintained under one or more approved System(s) of Records?

Yes

if the answer above is no, please skip to row 16.

For each applicable System(s) of Records, list:

1. All System of Record Identifier(s) (number): 131VA047 and 13VA047

2. Name of the System of Records: Purchase Credit Card and Individuals Submitting Invoices-Vouchers for Payment-VA

3. Location where the specific applicable System of Records Notice may be accessed (include the URL): http://www.rms.oit.va.gov/SOR_Records.asp

Have you read, and will the application, system, or program comply with, all data management practices in the System of Records Notice(s)? Yes

Does the System of Records Notice require modification or updating? Yes

	(Please Select Yes/No)
Is PII collected by paper methods?	Yes
Is PII collected by verbal methods?	Yes
Is PII collected by automated methods?	Yes
Is a Privacy notice provided?	Yes
Proximity and Timing: Is the privacy notice provided at the time of data collection?	Yes
Purpose: Does the privacy notice describe the principal purpose(s) for which the information will be used?	Yes
Authority: Does the privacy notice specify the effects of providing information on a voluntary basis?	Yes
Disclosures: Does the privacy notice specify routine use(s) that may be made of the information?	Yes

(FY 2010) PIA: Notice

Please fill in each column for the data types selected.

Data Type	Collection Method	What will the subjects be told about the information collection?	How is this message conveyed to them?	How is a privacy notice provided?
Veteran or Primary Subject's Personal Contact Information (name, address, telephone, etc)	Electronic/File Transfer	Collection is only for payment of invoices	All	All
Family Relation (spouse, children, parents, grandparents, etc)	Paper & Electronic	Collection is only for entitlement payments for dependents.	Automated	Automated
Service Information	Web Data Storage Device	Collection is for eligibility	Automated	Automated
Medical Information	Electronic/File Transfer	Collection is for eligibility and payment of invoices	Automated	Automated
Criminal Record Information		N/A		
Guardian Information		N/A		
Education Information		N/A		
Benefit Information		N/A		
Other (Explain)		N/A		

Data Type	Is Data Type Stored on your system?	Source (If requested, identify the specific file, entity and/or name of agency)	Is data collection Mandatory or Voluntary?	Additional Comments
Veteran or Primary Subject's Personal Contact Information (name, address, telephone, etc)	Yes	VA Files / Databases (Identify file)	Voluntary	None
Family Relation (spouse, children, parents, grandparents, etc)	Yes	VA Files / Databases (Identify file)	Voluntary	None
Service Information	No			
Medical Information	Yes	VA Files / Databases (Identify file)	Voluntary	Only extracts of services provided for payment certification purposes only.

Criminal Record Information	Yes	VA Files / Databases (Identify file)	Mandatory	Used only for eliligibility of program benefits
Guardian Information	No			
Education Information	No			
Benefit Information	No			
Other (Explain)	No			
Other (Explain)	No			
Other (Explain)	No			

(FY 2010) PIA: Data Sharing

Organization	Name of Agency/Organization	Do they access this system?	Identify the type of Data Sharing and its purpose.	Is PII or PHI Shared?	What is the procedure you reference for the release of information?
Internal Sharing: VA Organization	All VA	Yes	Invoices for payment purposes	Both PII & PHI	13VA047, 131VA047, Privacy and HIPAA rules.
Other Veteran Organization		No			
Other Federal Government Agency		No			
State Government Agency		No			
Local Government Agency		No			
Research Entity		No			
Other Project / System		No			
Other Project / System		No			
Other Project / System		No			

(FY 2010) PIA: Access to Records

Does the system gather information from another system?	Yes
Please enter the name of the system:	All FSC major systems, HCPS, CCS, DMS, PCS; FMS, Vista, Mainframe, CAPP
Per responses in Tab 4, does the system gather information from an individual?	Yes
If information is gathered from an individual, is the information provided:	☑ Through a Written Request ☐ Submitted in Person ☑ Online via Electronic Form
Is there a contingency plan in place to process information when the system is down?	Yes

(FY 2010) PIA: Secondary Use

Will PII data be included with any secondary use request?	No
if yes, please check all that apply:	☐ Drug/Alcohol Counseling ☐ Mental Health ☐ HIV ☐ Research ☐ Sickle Cell ☐ Other (Please Explain)

Describe process for authorizing access
to this data.
Answer: N/A

(FY 2010) PIA: Program Level Questions

Does this PIA form contain any sensitive information that could cause harm to the Department of Veterans Affairs or any party if disclosed to the public?   No

If Yes, Please Specify:

Explain how collected data are limited to required elements:

Answer: The collected data is entered into the application pertaining to the specified requirement and is not accessible outside the required applications.

How is data checked for completeness?

Answer: Applications have predetermined fields for entry and/or are reviewed by department quality assurance resources.

What steps or procedures are taken to ensure the data remains current and not out of date?

Answer: Periodical reports are run per application to ensure accuracy and currency, where applicable.

How is new data verified for relevance, authenticity and accuracy?

Answer: Data source providers are responsible for the relevance, authenticity and accuracy within each of the systems they operate.

Additional Information: (Provide any necessary clarifying information or additional explanation for this section.)

Answer: None

(FY 2010) PIA: Retention & Disposal

What is the data retention period?

Answer: Records are retained on tape and electronic media for 6 years and 3 months as required by National Archive Records

Explain why the information is needed for the indicated retention period?

Answer: Retention periods are governed by General Accounting Office Regulations which require retention for records created prior to July 2, 1975; 10 years and 3 months after the period of the account; records created on or after July 2, 1975; 6 years and 3 months from the period of the account. Information is needed for general auditing and accounting purposes.

What are the procedures for eliminating data at the end of the retention period?

Answer: File plans were developed for each Service within the FSC identifying what records were required to be maintained.   Retention disposition is defined by the specific NARA GRS that has been identified for records maintained. Annual records management reviews will be developed and conducted to either destroy or move data to appropriate temporary storage until disposition date is reached.

Where are these procedures documented?

Answer: Each service has developed file plans identifying what records they are maintaining. Approved NARA GRS are indentified and specific rentention guidelines are documented and followed IAW VA Handbook 6300.1, Records Management Procedures.

How are data retention procedures enforced?

Answer: Yearly Record Management Reviews and VA Directive 6300.1.

Has the retention schedule been approved by the National Archives and Records Administration (NARA)

Yes

Additional Information: (Provide any necessary clarifying information or additional explanation for this section.)

Answer: Annual record reviews will be conducted within each service who is responsible for the major system which stores their information.

(FY 2010) PIA: Children's Online Privacy Protection Act (COPPA)

Will information be collected through the internet from children under age 13?   No

If Yes, How will parental or guardian approval be obtained?

Answer:

(FY 2010) PIA: Security

Is the system/application/program following IT security
Requirements and procedures required by federal law and
policy to ensure that information is appropriately secured.

Yes

Has the system/application/program conducted a risk
assessment, identified appropriate security controls to protect
against that risk, and implemented those controls..

Yes

Is security monitoring conducted on at <u>least</u> a quarterly basis to
ensure that controls continue to work properly, safeguarding
the information?

Yes

Is security testing conducted on at <u>least</u> a quarterly basis to
ensure that controls continue to work properly, safeguarding
the information?

Yes

Are performance evaluations conducted on at <u>least</u> a quarterly
basis to ensure that controls continue to work properly,
safeguarding the information?

Yes

If 'No' to any of the 3 questions above, please describe why:
Answer:

Is adequate physical security in place to protect against
unauthorized access?

Yes

If 'No' please describe why:
Answer:

Explain how the project meets IT security requirements and
procedures required by federal law.
Answer: The necessary restrictions and security controls were
part of the original design and were addressed during any
system upgrades to maintain the confidentiality, integrity, and
availability of the system. Security controls are regularly
audited to ensure said controls are implemented and operating
as intended. The data found in this system can only be
accessed by individuals with approved access and those
personnel must complete the required background
investigations and annual security and privacy awareness
training prior to gaining access to the system.

Explain what security risks were identified in the security
assessment? *(Check all that apply)*

☐ Air Conditioning Failure	☐ Hardware Failure
☐ Chemical/Biological Contamination	☑ Malicious Code
☐ Blackmail	☐ Computer Misuse
☐ Bomb Threats	☐ Power Loss
☐ Cold/Frost/Snow	☑ Sabotage/Terrorism
☐ Communications Loss	☑ Storms/Hurricanes
☑ Computer Intrusion	☐ Substance Abuse
☐ Data Destruction	☐ Theft of Assets
☐ Data Disclosure	☐ Theft of Data
☐ Data Integrity Loss	☐ Vandalism/Rioting
☐ Denial of Service Attacks	☐ Errors (Configuration and Data Entry)
☐ Earthquakes	☐ Burglary/Break In/Robbery
☑ Eavesdropping/Interception	☐ Identity Theft
☑ Fire (False Alarm, Major, and Minor)	☐ Fraud/Embezzlement
☑ Flooding/Water Damage	

Answer: (Other Risks)

Explain what security controls are being used to mitigate these
risks. *(Check all that apply)*

☑ Risk Management	☑ Audit and Accountability
☑ Access Control	☑ Configuration Management
☑ Awareness and Training	☑ Identification and Authentication
☑ Contingency Planning	☑ Incident Response
☑ Physical and Environmental Protection	☑ Media Protection
☑ Personnel Security	
☑ Certification and Accreditation Security Assessments	

Answer: (Other Controls)

PIA: PIA Assessment

Identify what choices were made regarding the project/system
or collection of information as a result of performing the PIA.
Answer: Collection sources and security controls.

Availability Assessment: If the data being collected is not available to process for any reason what will the potential impact be upon the system or organization? **(Choose One)**

☑ The potential impact is **high** if the loss of availability could be expected to have a severe or catastrophic adverse effect on operations, assets or individuals.

☐ The potential impact is **moderate** if the loss of availability could be expected to have a serious adverse effect on operations, assets or individuals.

☐ The potential impact is **low** if the loss of availability could be expected to have a limited adverse effect on operations, assets or individuals.

Integrity Assessment: If the data being collected has been corrupted for any reason what will the potential impact be upon the system or organization? **(Choose One)**

☑ The potential impact is **high** if the loss of availability could be expected to have a severe or catastrophic adverse effect on operations, assets or individuals.

☐ The potential impact is **moderate** if the loss of availability could be expected to have a serious adverse effect on operations, assets or individuals.

☐ The potential impact is **low** if the loss of availability could be expected to have a limited adverse effect on operations, assets or individuals.

Confidentiality Assessment: If the data being collected has been shared with unauthorized individuals what will the potential impact be upon the system or organization? **(Choose One)**

☑ The potential impact is **high** if the loss of availability could be expected to have a severe or catastrophic adverse effect on operations, assets or individuals.

☐ The potential impact is **moderate** if the loss of availability could be expected to have a serious adverse effect on operations, assets or individuals.

☐ The potential impact is **low** if the loss of availability could be expected to have a limited adverse effect on operations, assets or individuals.

The controls are being considered for the project based on the selections from the previous assessments?

The minimum security requirements for our high impact system cover seventeen security-related areas with regard to protecting the confidentiality, integrity, and availability of VA information systems and the information processed, stored, and transmitted by those systems. The security-related areas include: access control; awareness and training; audit and accountability; certification, accreditation, and security assessments; configuration management; contingency planning; identification and authentication; incident response; maintenance; media protection; physical and environmental protection; planning; personnel security; risk assessment; systems and services acquisition; system and communications protection; and system and information integrity. Our facility employs all security controls in the respective high impact security control baseline unless specific exceptions have been allowed based on the tailoring guidance provided in NIST Special Publication 800-53 and specific VA directives.

Please add additional controls:

(FY 2010) PIA: Additional Comments

Add any additional comments on this tab for any question in the form you want to comment on.
Please indicate the question you are responding to and then add your comments.

Tab 2: Has a PIA been completed within the last three years?

Yes, one was accomplished in Oct 09, however timing was such that the VA Privacy Service directed all PIAs be accomplished on the new 2010 PIA template.

Explain what minor application that are associated with your
installation? *(Check all that apply)*

Records Locator System	Education Training Website	Appraisal System
Veterans Assistance Discharge System (VADS)	VR&E Training Website	Web Electronic Lender Identification
LGY Processing	VA Reserve Educational Assistance Program	CONDO PUD Builder
Loan Service and Claims	Web Automated Verification of Enrollment	Centralized Property Tracking System
LGY Home Loans	Right Now Web	Electronic Appraisal System
Search Participant Profile (SPP)	VA Online Certification of Enrollment (VA-ONCE)	Web LGY
Control of Veterans Records (COVERS)	Automated Folder Processing System (AFPS)	Access Manager
SHARE	Personal Computer Generated Letters (PCGL)	SAHSHA
Modern Awards Process Development (MAP-D)	Personnel Information Exchange System (PIES)	VBA Data Warehouse
Rating Board Automation 2000 (RBA2000)	Rating Board Automation 2000 (RBA2000)	Distribution of Operational Resources (DOOR)
		Enterprise Wireless Messaging System (Blackberry)
State of Case/Supplemental (SOC/SSOC)	SHARE	VBA Enterprise Messaging System
Awards	State Benefits Reference System	
Financial and Accounting System (FAS)	Training and Performance Support System (TPSS)	LGY Centralized Fax System
Eligibility Verification Report (EVR)	Veterans Appeals Control and Locator System (VACOLS)	Review of Quality (ROQ)
Automated Medical Information System (AMIS)290	Veterans On-Line Applications (VONAPP)	Automated Sales Reporting (ASR)
Web Automated Reference Material System (WARMS)	Automated Medical Information Exchange II (AIME II)	Electronic Card System (ECS)
Automated Standardized Performace Elements Nationwide (ASPEN)	Committee on Waivers and Compromises (COWC)	Electronic Payroll Deduction (EPD)
Inquiry Routing Information System (IRIS)	Common Security User Manager (CSUM)	Financial Management Information System (FMI)
National Silent Monitoring (NSM)	Compensation and Pension (C&P) Record Interchange (CAPRI)	Purchase Order Management System (POMS)
Web Service Medical Records (WebSMR)	Control of Veterans Records (COVERS)	Veterans Canteen Web
Systematic Technical Accuracy Review (STAR)	Corporate Waco, Indianapolis, Newark, Roanoke, Seattle (Corporate WINRS)	Inventory Management System (IMS)
Fiduciary STAR Case Review	Fiduciary Beneficiary System (FBS)	Synquest
Veterans Exam Request Info System (VERIS)	Hearing Officer Letters and Reports System (HOLAR)	RAI/MDS
Web Automated Folder Processing System (WAFPS)	Inforce	ASSISTS
Courseware Delivery System (CDS)	Awards	MUSE
Electronic Performance Support System (EPSS)	Actuarial	Bbraun (CP Hemo)
Veterans Service Representative (VSR) Advisor	Insurance Self Service	VIC
Loan Guaranty Training Website	Insurance Unclaimed Liabilities	BCMA Contingency Machines
C&P Training Website	Insurance Online	Script Pro

Explain any minor application that are associated with your installation that does not appear in the list above. Please provide name, brief description, and any comments you may wish to include.

	Name		Description		Comments	
				Is PII collected by this min or application?		
Minor app #1			Does this minor application store PII?			
			If yes, where?			
			Who has access to this data?			

	Name		Description		Comments	
				Is PII collected by this min or application?		
Minor app #2			Does this minor application store PII?			
			If yes, where?			
			Who has access to this data?			

	Name		Description		Comments	
				Is PII collected by this min or application?		
Minor app #3			Does this minor application store PII?			
			If yes, where?			
			Who has access to this data?			

Baker System	Veterans Assistance Discharge System (VADS)
Dental Records Manager	VBA Training Academy
Sidexis	Veterans Service Network (VETSNET)
Priv Plus	Waco Indianapolis, Newark, Roanoke, Seattle (WINRS)
Mental Health Asisstant	BIRLS
Telecare Record Manager	Centralized Accounts Receivable System (CARS)
Omnicell	Compensation & Pension (C&P)
Powerscribe Dictation System	Corporate Database
EndoSoft	Control of Veterans Records (COVERS)
Compensation and Pension (C&P)	Data Warehouse
Montgomery GI Bill	INS - BIRLS
Vocational Rehabilitation & Employment (VR&E) CH 31	Mobilization
Post Vietnam Era educational Program (VEAP) CH 32	Master Veterans Record (MVR
Spinal Bifida Program Ch 18	BDN Payment History
C&P Payment System	
Survivors and Dependents Education Assistance CH 35	
Reinstatement Entitelment Program for Survivors (REAPS)	
Educational Assistance for Members of the Selected Reserve Program CH 1606	
Reserve Educational Assistance Program CH 1607	
Compensation & Pension Training Website	
Web-Enabled Approval Management System (WEAMS)	
FOCAS	
Work Study Management System (WSMS)	
Benefits Delivery Network (BDN)	
Personnel and Accounting Integrated Data and Fee Basis (PAID)	
Personnel Information Exchange System (PIES)	
Rating Board Automation 2000 (RBA2000)	
SHARE	
Service Member Records Tracking System	

Explain what minor application that are associated with your
installation? *(Check all that apply)*

ACCOUNTS RECEIVABLE	DRUG ACCOUNTABILITY	INPATIENT MEDICATIONS
ADP PLANNING (PLANMAN)	DSS EXTRACTS	INTAKE/OUTPUT
ADVERSE REACTION TRACKING	EDUCATION TRACKING	INTEGRATED BILLING
ASISTS	EEO COMPLAINT TRACKING	INTEGRATED PATIENT FUNDS
AUTHORIZATION/SUBSCRIPTION	ELECTRONIC SIGNATURE	INTERIM MANAGEMENT SUPPORT
AUTO REPLENISHMENT/WARD STOCK	ENGINEERING	KERNEL
AUTOMATED INFO COLLECTION SYS	ENROLLMENT APPLICATION SYSTEM	KIDS
AUTOMATED LAB INSTRUMENTS	EQUIPMENT/TURN-IN REQUEST	LAB SERVICE
AUTOMATED MED INFO EXCHANGE	EVENT CAPTURE	LETTERMAN
BAR CODE MED ADMIN	EVENT DRIVEN REPORTING	LEXICON UTILITY
BED CONTROL	EXTENSIBLE EDITOR	LIBRARY
BENEFICIARY TRAVEL	EXTERNAL PEER REVIEW	LIST MANAGER
CAPACITY MANAGEMENT - RUM	FEE BASIS	MAILMAN
CAPRI	FUNCTIONAL INDEPENDENCE	MASTER PATIENT INDEX VISTA
CAPACITY MANAGEMENT TOOLS	GEN. MED. REC. - GENERATOR	MCCR NATIONAL DATABASE
CARE MANAGEMENT	GEN. MED. REC. - I/O	MEDICINE
CLINICAL CASE REGISTRIES	GEN. MED. REC. - VITALS	MENTAL HEALTH
CLINICAL INFO RESOURCE NETWORK	GENERIC CODE SHEET	MICOM
CLINICAL MONITORING SYSTEM	GRECC	MINIMAL PATIENT DATASET
CLINICAL PROCEDURES	HEALTH DATA & INFORMATICS	MYHEALTHEVET
CLINICAL REMINDERS	HEALTH LEVEL SEVEN	Missing Patient Reg (Original) A4EL
CMOP	HEALTH SUMMARY	NATIONAL DRUG FILE
CONSULT/REQUEST TRACKING	HINQ	NATIONAL LABORATORY TEST
CONTROLLED SUBSTANCES	HOSPITAL BASED HOME CARE	NDBI
CPT/HCPCS CODES	ICR - IMMUNOLOGY CASE REGISTRY	NETWORK HEALTH EXCHANGE
CREDENTIALS TRACKING	IFCAP	NOIS
DENTAL	IMAGING	NURSING SERVICE
DIETETICS	INCIDENT REPORTING	OCCURRENCE SCREEN
DISCHARGE SUMMARY	INCOME VERIFICATION MATCH	ONCOLOGY
DRG GROUPER	INCOMPLETE RECORDS TRACKING	ORDER ENTRY/RESULTS REPORTING

Explain any minor application that are associated with your installation that does not appear in the list above. Please provide name, brief description, and any comments you may wish to include.

	Name		Description	Comments
Minor app #1				

Is PII collected by this min or application?

Does this minor application store PII?

If yes, where?

Who has access to this data?

	Name		Description	Comments
Minor app #2				

Is PII collected by this min or application?

Does this minor application store PII?

If yes, where?

Who has access to this data?

	Name		Description	Comments
Minor app #3				

Is PII collected by this min or application?

Does this minor application store PII?

If yes, where?

Who has access to this data?

OUTPATIENT PHARMACY	SOCIAL WORK
PAID	SPINAL CORD DYSFUNCTION
PATCH MODULE	SURGERY
PATIENT DATA EXCHANGE	SURVEY GENERATOR
PATIENT FEEDBACK	TEXT INTEGRATION UTILITIES
PATIENT REPRESENTATIVE	TOOLKIT
PCE PATIENT CARE ENCOUNTER	UNWINDER
PCE PATIENT/IHS SUBSET	UTILIZATION MANAGEMENT ROLLUP
PHARMACY BENEFITS MANAGEMENT	UTILIZATION REVIEW
PHARMACY DATA MANAGEMENT	VA CERTIFIED COMPONENTS - DSSI
PHARMACY NATIONAL DATABASE	VA FILEMAN
PHARMACY PRESCRIPTION PRACTICE	VBECS
POLICE & SECURITY	VDEF
PROBLEM LIST	VENDOR - DOCUMENT STORAGE SYS
PROGRESS NOTES	VHS&RA ADP TRACKING SYSTEM
PROSTHETICS	VISIT TRACKING
QUALITY ASSURANCE INTEGRATION	VISTALINK
QUALITY IMPROVEMENT CHECKLIST	VISTALINK SECURITY
QUASAR	VISUAL IMPAIRMENT SERVICE TEAM ANRV
RADIOLOGY/NUCLEAR MEDICINE	VOLUNTARY TIMEKEEPING
RECORD TRACKING	VOLUNTARY TIMEKEEPING NATIONAL
REGISTRATION	WOMEN'S HEALTH
RELEASE OF INFORMATION - DSSI	CARE TRACKER
REMOTE ORDER/ENTRY SYSTEM	
RPC BROKER	
RUN TIME LIBRARY	
SAGG	
SCHEDULING	
SECURITY SUITE UTILITY PACK	
SHIFT CHANGE HANDOFF TOOL	

Add any information concerning minor applications that may be associated with your system. Please indicate the name of the minor application, a brief description, and any comments you may wish to include. If you have more than 3 minor applications please copy then below sections as many times as needed.

	Name		Description	Comments
	1184 Web		access to historical 1184 data that has been submitted to the	
		NO	Is PII collected by this min or application?	
Minor app #1		NO	Does this minor application store PII?	
			If yes, where?	
			Who has access to this data?	

	Name		Description	Comments
	A4P		Optical recognition software for importing invoices into SID	
		YES	Is PII collected by this min or application?	
Minor app #2		YES	Does this minor application store PII?	
			If yes, where?	VAFSCMUL104
			Who has access to this data?	VA FSC domain authenticated users.

	Name		Description	Comments
	Agent Cashier		This application tracks checking accounts for all ofVBA and VHA.	
		NO	Is PII collected by this min or application?	
Minor app #3		NO	Does this minor application store PII?	
			If yes, where?	
			Who has access to this data?	

(FY 2010) PIA: Minor Applications

Add any information concerning minor applications that may be associated with your system. Please indicate the name of the minor application, a brief description, and any comments you may wish to include. If you have more than 3 minor applications please copy then below sections as many times as needed.

	Name		Description	Comments
	Bills for Collection (BFC)		This application is used to collect commercial bills.	
		YES	Is PII collected by this min or application?	
Minor app #4		YES	Does this minor application store PII?	
			If yes, where?	VAFSCMUL3
			Who has access to this data?	Authenticated VA users of t he BFC system.

	Name		Description	Comments
	Burial Vault		Process transactions from the Nations Cemetery	
		YES	Is PII collected by this min or application?	
Minor app #5		YES	Does this minor application store PII?	
			If yes, where?	VAFSCMUL3
			Who has access to this data?	Authenticated VA users of the Burial vault system

	Name		Description	Comments
	Central Contractor Registry-FTP		Folder for cntractor registration	
		YES	Is PII collected by this min or application?	
Minor app #3		YES	Does this minor application store PII?	
			If yes, where?	Secure FTP server
			Who has access to this data?	Authenticated FTP users

Add any information concerning minor applications that may be associated with your system. Please indicate the name of the minor application, a brief description, and any comments you may wish to include. If you have more than 3 minor applications please copy then below sections as many times as needed.

	Name		Description	Comments
	Change Management Reporting System (CMRS)		Web application developed to allow the Change Manager	
		NO	Is PII collected by this min or application?	
Minor app #7		NO	Does this minor application store PII?	
			If yes, where?	
			Who has access to this data?	

	Name		Description	Comments
	Checkfree		The CheckFree Solution Series is a Commercial Off-The-Shelf	
		YES	Is PII collected by this min or application?	
Minor app #8		YES	Does this minor application store PII?	
			If yes, where?	VAFSCMUL63
			Who has access to this data?	Authenticated VA users of the system

	Name		Description	Comments
	Commercial Limited Payability		This application is used to process commercial limited	
		YES	Is PII collected by this min or application?	
Minor app #9		YES	Does this minor application store PII?	
			If yes, where?	VAFSCMUL3
			Who has access to this data?	Authenticated VA users of the CLP system

(FY 2010) PIA: Minor Applications

Add any information concerning minor applications that may be associated with your system. Please indicate the name of the minor application, a brief description, and any comments you may wish to include. If you have more than 3 minor applications please copy then below sections as many times as needed.

	Name		Description	Comments
	Continuity of Operations Plan (COOP)		Continuity of Operations Plan (COOP) web application that	
		YES	Is PII collected by this min or application?	
Minor app #10		YES	Does this minor application store PII?	
			If yes, where?	VAFSCMUL3
			Who has access to this data?	Authenticated VA users of the COOP system

	Name		Description	Comments
	CreditWorthiness		Not longer in production.	
		YES	Is PII collected by this min or application?	
Minor app #11		YES	Does this minor application store PII?	
			If yes, where?	VAFSCMUL3
			Who has access to this data?	Authenticated VA users of the system

	Name		Description	Comments
	CT/CV Rejects (CTCVReject)		This application tracks CT and CV rejects in FMS and provides	
		YES	Is PII collected by this min or application?	
Minor app #12		YES	Does this minor application store PII?	
			If yes, where?	VAFSCMUL3
			Who has access to this data?	Authenticated VA users of the system

(FY 2010) PIA: Minor Applications

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	Name		Description	Comments
	EDI Reports		CBO Reports that are not currently used, but remain in	
		NO	Is PII collected by this min or application?	
Minor app #13		NO	Does this minor application store PII?	
			If yes, where?	
			Who has access to this data?	

	Name		Description	Comments
	Employee Information System (EIS)		Website that stored employee information – name, address,	
		YES	Is PII collected by this min or application?	
Minor app #14		YES	Does this minor application store PII?	
			If yes, where?	VAFSCMUL3
			Who has access to this data?	Authenticated VA users of the EIS system

	Name		Description	Comments
	ES Audit Recovery Portal		This is a Web-based application to process Potential Duplicate	
		YES	Is PII collected by this min or application?	
Minor app #15		YES	Does this minor application store PII?	
			If yes, where?	VAFSCMUL3
			Who has access to this data?	Authorized VA users of the system.

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	Name		Description	Comments
	ES Support Reporting		This application is used to run reports for Enterprise Services.	
		NO	Is PII collected by this min or application?	
Minor app #16		NO	Does this minor application store PII?	
			If yes, where?	
			Who has access to this data?	

	Name		Description	Comments
	eTravel Self Registration		Collects traveler registration information	
		YES	Is PII collected by this min or application?	
Minor app #17		YES	Does this minor application store PII?	
			If yes, where?	VAFSCMUL3
			Who has access to this data?	Authenticated VA users of the system

	Name		Description	Comments
	FAS 224 Processing Application		Generates SF224 transaction reports.	
		YES	Is PII collected by this min or application?	
Minor app #18		YES	Does this minor application store PII?	
			If yes, where?	VAFSCMUL3
			Who has access to this data?	Authenticated VA users of the system

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	Name		Description	Comments
	FAS Accounting Training		Users register for scheduled training classes	
		NO	Is PII collected by this min or application?	
Minor app #19		NO	Does this minor application store PII?	
			If yes, where?	
			Who has access to this data?	

	Name		Description	Comments
	Federal Payments (FEDPAY)		Several applications used to process Federal bills like: GPO	
		NO	Is PII collected by this min or application?	
Minor app #20		NO	Does this minor application store PII?	
			If yes, where?	
			Who has access to this data?	

	Name		Description	Comments
	Financial Accounting Service Fed System (FASFED)		This application takes IPAC records from the Treasury's IPAC	
		NO	Is PII collected by this min or application?	
Minor app #21		NO	Does this minor application store PII?	
			If yes, where?	
			Who has access to this data?	

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Name		Description	Comments
Financial Accounting Service Payment and Collection (FASPAC)		This application is used to eliminate duplicate efforts by	
	NO	Is PII collected by this min or application?	

Minor app #22

	NO	Does this minor application store PII?	
		If yes, where?	
		Who has access to this data?	

Name		Description	Comments
Financial Accounting Service Tab System (FASTAB)		FASTab was created to automate the majority of the FSC's bill	
	NO	Is PII collected by this min or application?	

Minor app #23

	NO	Does this minor application store PII?	
		If yes, where?	
		Who has access to this data?	

Name		Description	Comments
FMS Account Resource		The FMS Account Resource application provides FMS	
	NO	Is PII collected by this min or application?	

Minor app #24

	NO	Does this minor application store PII?	
		If yes, where?	
		Who has access to this data?	

	Name		Description	Comments	
	FOS Auto Daily Summary Reports		These reports are used to find the number of documents sitting		
		NO	Is PII collected by this min or application?		
Minor app #25		NO	Does this minor application store PII?		
			If yes, where?		
			Who has access to this data?		

	Name		Description	Comments	
	FOS Inquiries		Web application to enter and assign FOS help desk tickets.		
		YES	Is PII collected by this min or application?		
Minor app #26		YES	Does this minor application store PII?		
			If yes, where?	VAFSCMUL3	
			Who has access to this data?	Authenticated VA users of the system	

	Name		Description	Comments	
	FOS Time Tracker		This application allows employees to enter time against		
		NO	Is PII collected by this min or application?		
Minor app #27		NO	Does this minor application store PII?		
			If yes, where?		
			Who has access to this data?		

(FY 2010) PIA: Minor Applications

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	Name		Description	Comments
	FSCCommon		Database backend that supports multiple applications	
		YES	Is PII collected by this min or application?	
Minor app #28		YES	Does this minor application store PII?	
			If yes, where?	VAFSCMUL3
			Who has access to this data?	Authenticated VA users of the system

	Name		Description	Comments
	General Ledger 224 (GL224)		This application consists of an MS Access front-end and SQL	
		NO	Is PII collected by this min or application?	
Minor app #29		NO	Does this minor application store PII?	
			If yes, where?	
			Who has access to this data?	

	Name		Description	Comments
	GreatPlains Database Srv		Accounting software database	
		YES	Is PII collected by this min or application?	
Minor app #30		YES	Does this minor application store PII?	
			If yes, where?	VAFSCMUL61
			Who has access to this data?	Authenticated VA users of the system.

(FY 2010) PIA: Minor Applications

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Minor app #31

Name		Description	Comments
Help Desk Console		Reports displaying help desk ticket counts; these reports are	
	NO	Is PII collected by this min or application?	
	NO	Does this minor application store PII?	
		If yes, where?	
		Who has access to this data?	

Minor app #32

Name		Description	Comments
Individual Development Plan		This application is a Web-based system to automate the	
	YES	Is PII collected by this min or application?	
	YES	Does this minor application store PII?	
		If yes, where?	VAFSCMUL3
		Who has access to this data?	Authenticated VA users of the system

Minor app #33

Name		Description	Comments
Issue Manager		This is an intranet web application used to track issues	
	NO	Is PII collected by this min or application?	
	NO	Does this minor application store PII?	
		If yes, where?	
		Who has access to this data?	

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	Name		Description	Comments
	Limited Payability		This application is used to process limited payability	
		YES	Is PII collected by this min or application?	
Minor app #34		YES	Does this minor application store PII?	
			If yes, where?	VAFSCMUL3
			Who has access to this data?	Authorized VA users of the system

	Name		Description	Comments
	MCCF Lockbox (Formerly BOA)		Web application developed to allow online reviewing and	
		NO	Is PII collected by this min or application?	
Minor app #35		NO	Does this minor application store PII?	
			If yes, where?	
			Who has access to this data?	

	Name		Description	Comments
	Nationwide Payroll (NWPayroll)		Records of all VA separated employees who were covered by	
		YES	Is PII collected by this min or application?	
Minor app #36		YES	Does this minor application store PII?	
			If yes, where?	VAFSCMUL3
			Who has access to this data?	Authorized VA users of the system

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	Name		Description	Comments
	NPI Crosswalk		Implements the sending of the NPI from Vista to the FSC	
		YES	Is PII collected by this min or application?	
Minor app #37		YES	Does this minor application store PII?	
			If yes, where?	VAFSCMUL106
			Who has access to this data?	Authenticated VA users of the system

	Name		Description	Comments
	Office of Financial Management Reports (OFMR Web)		This is a financial management reports Web site, used by PS for	
		NO	Is PII collected by this min or application?	
Minor app #38		NO	Does this minor application store PII?	
			If yes, where?	
			Who has access to this data?	

	Name		Description	Comments
	Payment Processing/A4P/Ascent Capture (A4P)		OCR component	
		YES	Is PII collected by this min or application?	
Minor app #39		YES	Does this minor application store PII?	
			If yes, where?	VAFSCMUL104
			Who has access to this data?	VA FSC domain authenticated users.

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	Name		Description	Comments
	Payment Processing/-Vendor Inquiry System (Web-based) (VIS)		This is a Web-based application allowing vendors and VA field	
		NO	Is PII collected by this min or application?	
Minor app #40		NO	Does this minor application store PII?	
			If yes, where?	
			Who has access to this data?	

	Name		Description	Comments
	Payroll Reconciliation Spreadsheet (PRS)		This application is used to perform payroll reconciliation	
		NO	Is PII collected by this min or application?	
Minor app #41		NO	Does this minor application store PII?	
			If yes, where?	
			Who has access to this data?	

	Name		Description	Comments
	Project Portal		This is a Web-based application to manage CCB, open, and	
		NO	Is PII collected by this min or application?	
Minor app #42		NO	Does this minor application store PII?	
			If yes, where?	
			Who has access to this data?	

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	Name		Description	Comments
	Purchase Card Questionnaires		This is a questionnaire that is delivered in a Web-enabled	
		NO	Is PII collected by this min or application?	
Minor app #43		NO	Does this minor application store PII?	
			If yes, where?	
			Who has access to this data?	

	Name		Description	Comments
	Retirement Corrections		This is a Web-based application to enter/manage VA-F 2105	
		YES	Is PII collected by this min or application?	
Minor app #44		YES	Does this minor application store PII?	
			If yes, where?	VAFSCMUL3
			Who has access to this data?	Authenticated VA users of the system

	Name		Description	Comments
	SAS ABM Repository		Application used to generates monthly ABC reports.	
		NO	Is PII collected by this min or application?	
Minor app #45		NO	Does this minor application store PII?	
			If yes, where?	
			Who has access to this data?	

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	Name		Description	Comments
	Student Career Program		Website that provides information to prospective	
		YES	Is PII collected by this min or application?	
Minor app #46		YES	Does this minor application store PII?	
			If yes, where?	VAFSCMUL3
			Who has access to this data?	Authenticated VA users of the system

	Name		Description	Comments
	Security Portal		Replacement for manual 9957 process	
		YES	Is PII collected by this min or application?	
Minor app #47		YES	Does this minor application store PII?	
			If yes, where?	VAFSCMUL3
			Who has access to this data?	Authenticated VA users of the system

	Name		Description	Comments
	SF224		VA intranet portal site to process unmatched 224 transactions.	
		NO	Is PII collected by this min or application?	
Minor app #48		NO	Does this minor application store PII?	
			If yes, where?	
			Who has access to this data?	

Add any information concerning minor applications that may be associated with your system. Please indicate the name of the minor application, a brief description, and any comments you may wish to include. If you have more than 3 minor applications please copy then below sections as many times as needed.

	Name		Description	Comments
	SID		document invoice engine that feeds DMS	
		YES	Is PII collected by this min or application?	
Minor app #49		YES	Does this minor application store PII?	
			If yes, where?	VAFSCMUL122
			Who has access to this data?	Authenticated VA users of the system

	Name		Description	Comments
	SLA Process		A database application to process the financials	
		NO	Is PII collected by this min or application?	
Minor app #50		NO	Does this minor application store PII?	
			If yes, where?	
			Who has access to this data?	

	Name		Description	Comments
	Suspense Tracking		This is an FSC tasking system that integrates withMicrosoft	
		NO	Is PII collected by this min or application?	
Minor app #51		NO	Does this minor application store PII?	
			If yes, where?	
			Who has access to this data?	

Add any information concerning minor applications that may be associated with your system. Please indicate the name of the minor application, a brief description, and any comments you may wish to include. If you have more than 3 minor applications please copy then below sections as many times as needed.

Minor app #52

Name		Description	Comments
Taxes		Process city and state taxes per pay period	
	NO	Is PII collected by this min or application?	
	NO	Does this minor application store PII?	
		If yes, where?	
		Who has access to this data?	

Minor app #53

Name		Description	Comments
TOP Agency Management		Treasury offset program, housed by US treasury	
	NO	Is PII collected by this min or application?	
	NO	Does this minor application store PII?	
		If yes, where?	
		Who has access to this data?	

Minor app #54

Name		Description	Comments
Travel		Two different applications. And a Web application portal to	
	YES	Is PII collected by this min or application?	
	YES	Does this minor application store PII?	
		If yes, where?	VAFSCMUL3
		Who has access to this data?	Authenticated VA users of the system

(FY 2010) PIA: Minor Applications

Add any information concerning minor applications that may be associated with your system. Please indicate the name of the minor application, a brief description, and any comments you may wish to include. If you have more than 3 minor applications please copy then below sections as many times as needed.

Minor app #55

Name		Description		Comments	
Travel inquiries		Web application to enter and administrate e-travel and Pcs			
	YES	Is PII collected by this min or application?			
	YES	Does this minor application store PII?			
		If yes, where?	VAFSCMUL3		
		Who has access to this data?	Authenticated VA users of the system		

Minor app #56

Name		Description		Comments	
Trusted Link Enterprise (TLE)		Server based data translation application. Electronic records			
	YES	Is PII collected by this min or application?			
	YES	Does this minor application store PII?			
		If yes, where?	VAFSCMUL11		
		Who has access to this data?	VA FSC domain authenticated users.		

Minor app #57

Name		Description		Comments	
VACSP		Provides payment direct disbursement history reports			
	YES	Is PII collected by this min or application?			
	YES	Does this minor application store PII?			
		If yes, where?	VAFSCMUL3		
		Who has access to this data?	Authenticated VA users of the system.		

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	Name		Description	Comments
	Vendor Info		Current vendor information repository	
		YES	Is PII collected by this min or application?	
Minor app #58		YES	Does this minor application store PII?	
			If yes, where?	VAFSCMUL3
			Who has access to this data?	Authenticated VA users of the system

	Name		Description	Comments
	VIS		Vendor inventory tracking application	
		YES	Is PII collected by this min or application?	
Minor app #59		YES	Does this minor application store PII?	
			If yes, where?	production VAFSCMUL3 / Dev VAFSCMUL65
			Who has access to this data?	Authenticated VA users of the system

	Name		Description	Comments
	W2C		Process W2 corrections	
		YES	Is PII collected by this min or application?	
Minor app #60		YES	Does this minor application store PII?	
			If yes, where?	VAFSCMUL3
			Who has access to this data?	Authenticated VA users of the system

(FY 2010) PIA: Final Signatures

Facility Name: Financial Services Center (FSC)

Title:	Name:	Phone:	Email:
Privacy Officer:	Cathy Brean	512-460-5175	cathy.brean@va.gov

Digital Signature Block

Information Security Officer:	Krystal Johle	512-460-5043	krystal.johle@va.gov

Digital Signature Block

Chief Information Officer:	Larry Sherman	512-460-5300	larry.sherman@va.gov

Digital Signature Block

Person Completing Document:	Larry Sherman	512-460-5300	larry.sherman@va.gov

Digital Signature Block

System / Application / Program Manager:	0	0	0

Digital Signature Block

Date of Report: 1/15/2010

OMB Unique Project Identifier   None. FSC is a Franchise Fund
organization and, as such, we do
not have an OMB Unique
Identifier/ Exhibit 300 ID.

Project Name   OM>FSC>LAN